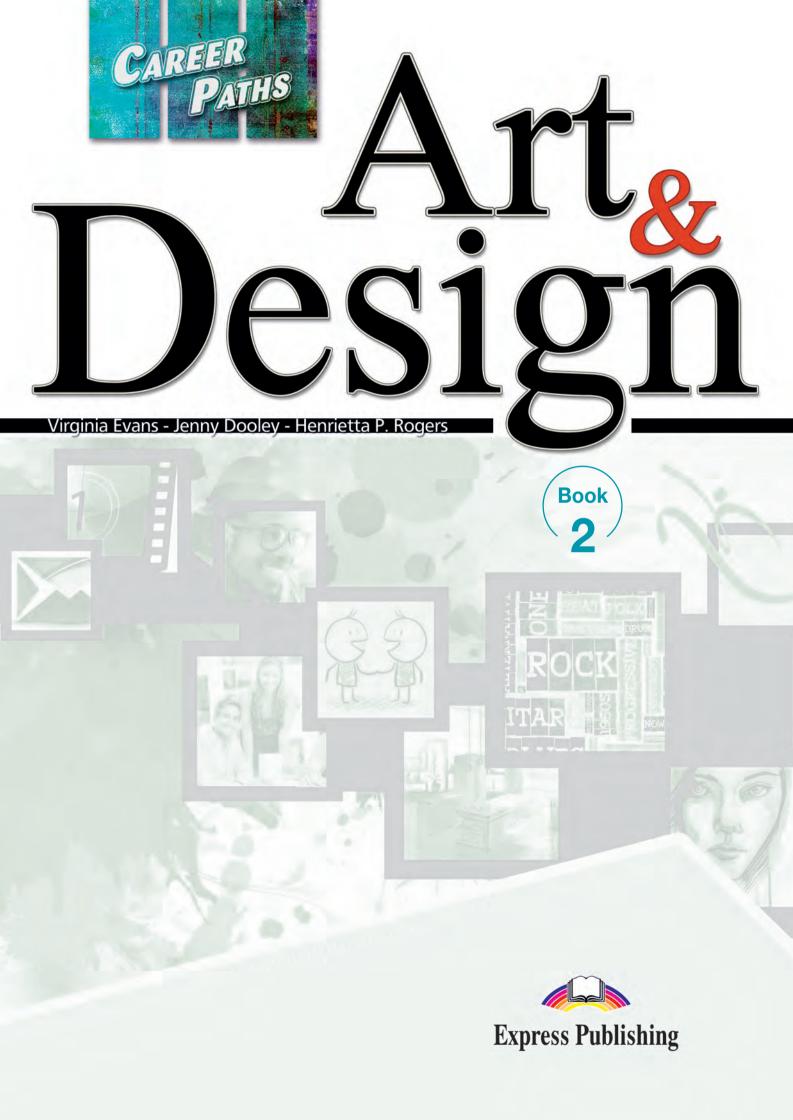




| Unit | Topic | Reading context | Vocabulary | Function |
|------|---------------------------|------------------------|---|-----------------------------|
| 1 | Describing Shapes | Memo | angle, circular, curved, diagonal, line, rectangular, shape, square, straight, triangular | Expressing doubt |
| 2 | Describing Light | Article | black, bright, contrast, dark, light, opaque, shade, sharp, translucent, value | Identifying an error |
| 3 | Describing Color | Textbook chapter | color wheel, complementary color, dull, hue, intensity, pigment, primary color, secondary color, shade, spectrum, vibrant | Making a suggestion |
| 4 | Describing Placement | Email | above, across from, below, between, close, far, higher, lower, near, next to, parallel | Asking for an opinion |
| 5 | Describing Style | Review | balance, cluttered, empty, flow, jagged, pattern, smooth, style, texture, uneven | Disagreeing with an opinion |
| 6 | Physical Materials 1 | Webpage | colored pencil, eraser, ink, marker, paper cutter, pen, pencil, ruler, scissors, tape | Adding information |
| 7 | Physical Materials 2 | Poster | acrylic, brush, clay, easel, glaze, kiln, oil based, smock, thinner, watercolor | Making an apology |
| 8 | Electronic Equipment 1 | Advice column | aspect ratio, computer, desktop, display, keyboard, laptop, monitor, mouse, resolution, screen size | Making a comparison |
| 9 | Electronic Equipment 2 | Webpage | digital camera, DPI, glossy, inkjet printer, laser printer, matte, printer, scanner, scanning area, USB | Reacting to good news |
| 10 | Basic Actions 1 | Email | design, draw, drop, edit, enlarge, erase, raise, reduce, sketch, stretch | Talking about deadlines |
| 11 | Basic Actions 2 | Memo | copy, create, darken, fill in, highlight, illustrate, print, reproduce, shade in, tint | Introducing a problem |
| 12 | Sketches and Drawings | Email | basic, charcoal, concept, detail, drawing, drawing board, graphite, outline, sketch, sketchpad | Asking about completion |
| 13 | Applied Arts | Program description | applied arts, ceramics, commercial, craft, decorative arts, function, industrial design, jewelry, textiles, utility | Identifying a main idea |
| 14 | Graphic Arts | Email | calligraphy, graphic arts, lithography, offset printing, printing ink, printmaking, relief printing, screenprinting, two-dimensional, woodcut | Providing reasons |
| 15 | Fine Arts | Poster | aesthetics, carve, fine arts, fire, medium, painting, piece, sculpture, statue, three-dimensional | Asking about location |

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| Unit 12 – Sketches and Drawings |
| Unit 13 – Applied Arts |
| Unit 14 – Graphic Arts |
| Unit 15 – Fine Arts |
| Glossary |





| Unit | Topic | Reading context | Vocabulary | Function |
|------|-----------------------|-----------------------|--|---|
| 1 | Art Movements | Brochure | Art Deco, Abstract Expressionism, Cubism, Impressionism, Modernism, Neoclassicism, Photorealism, Pop Art, Postmodernism, Romanticism, Surrealism | Describing expectations |
| 2 | Photography 1 | Webpage | camera, develop, exposure, film, flash, focus, lens, negative, photographer, photography, shoot, shutter speed, tripod | Making a prediction |
| 3 | Photography 2 | Blog | aperture, digital photography, digital zoom, DSLR, image sensor, ISO speed, LCD, optical zoom, point-and-shoot, reflex mirror, SD card, white balance | Describing appropriate users |
| 4 | Photo Editing 1 | Advice column | CGM, file format, GIF, JPEG, photo editing, pixel, PNG, raster graphic, SVG, TIFF, vector graphic | Recommending an action not be taken |
| 5 | Photo Editing 2 | Webpage | blur, clone, crop, recompose, red eye, resize, retouch, scaling, sharpen, stamp, straighten, thumbnail, trim | Making suggestions |
| 6 | Fonts 1 | User's manual | bold, caps, font, format, italic, outline, point, shadow, strikethrough, subscript, superscript, underline | Asking for an opinion |
| 7 | Fonts 2 | Textbook chapter | angle, character width, expanded, monospaced, ornamental, proportional, roman type, sans-serif, script, serif, weight | Confirming a prediction |
| 8 | Type and Lettering | Webpage | alphabet, lettering, letterpress, set, stationery, type design, type family, type foundry, type, typeface | Making an appointment |
| 9 | Web Design 1 | Webpage | appearance, content, functionality, Internet, navigation, search engine, usability, visibility, web design, web development, webpage, website | Talking about goals |
| 10 | Web Design 2 | Course description | coding, CSS, FTP, HTML, hyperlink, Javascript, markup language, programming language, QR code, web content management system, website wireframe, XHTML, XSL | |
| 11 | Layout 1 | Email | alignment, center, column, footer, header, justify, layout, overlap, row, sidebar, template | Describing limitations |
| 12 | Layout 2 | Manual | grid, gutter, illustration, landscape, margin, mirrored, orientation, portrait, relative, spread, text | Assigning tasks |
| 13 | DTP 1 | Advertisement | batch mode, clip art, comprehensive layout, desktop publishing, electronic page, electronic paper, graphic communication, page layout, print, publish, WYSIWYG | Discussing pros and cons |
| 14 | DTP 2 | Email | A4, convert, find-and-replace, item style, kerning, leading, letter, master page, paper size, PDF, style sheet | Expressing sympathy |
| 15 | CAD | Advertisement | 2D, 3D, architecture, CAD, diagram, drafting, engineering, exploded view, model, photorealistic rendering, software, technical drawing | Discussing familiarity |

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| Unit 12 – Layout 2 |
| Unit 13 – DTP 1 |
| Unit 14 – DTP 2 |
| Unit 15 – CAD |
| Glossary |





| Unit | Topic | Reading context | Vocabulary | Function |
|------|--------------------------|----------------------|---|-------------------------------|
| 1 | Education 1 | Letter | apprentice, diploma, foundation year, internship, liberal arts, multimedia, placement, portfolio, printing, theory, traditional, undergraduate | Describing experience |
| 2 | Education 2 | Website | continuing education, design management, equivalency, full-time faculty, graduate, part-time faculty, prerequisite, seminar, specialty, technology, thesis, tuition, workshop | Expressing disappointment |
| 3 | Business Types | Job listings | commission, firm, freelancer, generalist, partnership, promotional, proprietor, referral, sole proprietorship, specialist, staffer, studio, | Asking for details |
| 4 | Motion Design | Webpage | abstract, animation, broadcast design, bumper, flying logo, kinetic, motion, narrative, optical house, reel, title, trailer | Asking for a recommendation |
| 5 | Editorial Design | Employee handbook | art director, deadline, editorial, frequency, graphics editor, journalism, junior designer, magazine, newspaper, periodical, publication | Giving a reminder |
| 6 | Corporate Design | Business letter | branding, business card, concise, corporate identity, corporate philosophy, corporation, customer, formula, grid, logo, standards manual, trademark | Disagreeing with an opinion |
| 7 | Music Industry Design | Review | album cover, booklet, box set, CD, collectible, emblematic, genre, jewel box, liner notes, LP, packaging, record label | Expressing a preference |
| 8 | Video Game Design | Webpage | 3D modeling, animator, arcade, background artist, character artist, concept artist, console, mobile gaming, motion capture, polygon, texture artist, video game | Making a correction |
| 9 | Information Design | Email | chart, clarity, clutter, graph, information flow, information graphics, International style, map, pictorial sign symbol, statistic, utility, visual organization | Checking for understanding |
| 10 | Publishing Design | Article | binding, house style, illustrator, interior, jacket, mass market, professional, publishing, textbook, trade, typography | Describing pros and cons |
| 11 | Advertising Design | Job description | ad space, advertising, agency, billboard, brand, campaign, commercial, copywriter, creative director, flyer, niche, print ad | Making comparisons |
| 12 | Environmental Design | Letter to the editor | banner, coordinated, direct, environmental design, exhibition, functional, informative, kiosk, ordinance, public, sign, wayfinding | Describing consequences |
| 13 | Interior Design | Brochure | backdrop, commercial, construction, draft, fixture, furniture, interior decorator, interior designer, lighting, period, residential, structural | Describing order of events |
| 14 | Fashion Design | Résumé | accessory, collection, draping, fashion designer, garment, haute couture, mass-market, pattern, ready-to-wear, runway show, stylist, textile designer | Giving advice |
| 15 | Interactive Design | Article | animated, collateral, complement, digital media, interactive, interface, link,navigation system, revise, time-based media, virtual, wireless | Requesting more information |

ITAR

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HOME **SUPPORT** **SERVICES**

friendlycamera.com



Photography is harder than it looks.

Good **photographers** need practice. Here are some tips for dealing with common problems.

Problem: I'm trying to shoot a moving subject. The photographs are blurry and I can't see the details.

Solution: Your **exposure** is probably taking too long. Try a camera with a shorter shutter speed.

Problem: My subject isn't moving, but my photographs are blurry.

Solution: You might need to focus your lens. Make small adjustments until the image looks right. If that doesn't work, try using a tripod. It will help you keep the camera steady.

Problem: My night-time pictures are too dark.

Solution: To take a good night-time picture, you need light. Use a camera with a flash.

Problem: My local camera store closed down. Where can I turn my **negatives** into photographs?

Solution: Learn to develop your own film. This is more satisfying than taking it to a store, anyway.

Get ready!

1 Before you read the passage, talk about these questions.

- 1 What are pictures stored on?
- 2 What is necessary when taking a photograph in dark conditions?

Reading

- 2 Read the webpage. Then, mark the following statements as true (T) or false (F).
 - 1 __ The webpage offers multiple solutions for blurry pictures.
 - 2 __ The webpage advises that short shutter speeds cause dark pictures.
 - 3 The webpage recommends getting film developed at a store.

Vocabulary

- 3 Write a word that is similar in meaning to the underlined part.
 - 1 The photographer needs to take a picture of the new city hall for the newspaper article.
 - 2 The material that stores images was damaged, so the photographs were ruined. ___ m
 - 3 If the piece of curved glass is dirty, the pictures will not look right. e
 - 4 The new <u>device for taking pictures</u> is much more advanced than the old one. _ a _ e _ a
 - **5** The artist studied the act of creating pictures with a camera. __ot_g__h_
 - 6 The magazine hired a new person who takes pictures. p___ga_e_
 - 7 The proper process of allowing light into a camera helps a photographer achieve the desired effect. e _ _ o s _ _ _

| 4 | Read the sentence pairs. | Choose | which | word o | r phrase |
|---|--------------------------|--------|-------|--------|----------|
| | best fits each blank. | | | | |

- **A** The photographer _____ the camera before he took the photograph.
- **B** The photographer _____ the film into photographs.

2 shutter speed / negative

- A The _____ shows the image with the colors reversed.
- **B** Adjust the _____ so the picture won't be so blurry.

3 flash / tripod

- A To keep the camera steady, use a _____.
- **B** To add more light to the subject, use a _____.
- 5 Solution Listen and read the webpage again. How can a photographer take a clear picture of a moving subject?

Listening

- 6 Solution Listen to a conversation between a photographer and an assistant, Choose the correct answers.
 - 1 What is the purpose of the conversation?
 - A to identify an error while developing negatives
 - B to choose an easier photography subject
 - C to determine why a batch of photographs came out badly
 - **D** to explain the need for a flash on the next project
 - 2 What does the woman plan to do next on the next project?
 - A shoot another type of subject
 - B use the camera's flash
 - C develop the negatives differently
 - D use a faster shutter speed

7 So Listen again and complete the conversation.

Photographer: Let me take a look. Yeah, they're 1 _______.

Assistant: What do you think happened? Did I 2 ______ incorrectly?

Photographer: No, I don't think it was your fault. I bet I just used a 3 ______.

Assistant: That could make the pictures blurry?

Photographer: Oh, definitely. Especially since my 4 ______.

Assistant: I see. Would it help to 5 ______.

next time?

Photographer: Not in 6 ______. There was

plenty of sunlight out there.

Speaking

8 With a partner, act out the roles below based on Task 7. Then, switch roles.

USE LANGUAGE SUCH AS:

They didn't come out ...
I bet I just ...
Would it help to ...?

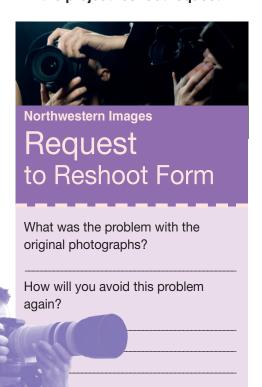
Student A: You are a photographer. Talk to Student B about:

- a problem with a batch of photographs
- the cause of the problem
- what you will do differently next time

Student B: You are an assistant. Talk to Student A about a problem with a batch of photographs.

Writing

Use the conversation from Task 8 and the webpage to complete the project reshoot request.



Music Industry Design

REVIEWER'S CORNER

Spotlight on Album Covers



Julianne Palau – Whisper Songs

Though this is a beautiful **CD**, its **packaging** does not represent it well. It comes in a standard **jewel box** with a small **booklet**. The packaging provides virtually no information about the artist or the album's production. The **album cover** is similarly bland. When I look at this CD, I can't even determine what **genre** the music is. Julianne Palau's **record label** needs to consider more **emblematic** designs for her next record. I would also like to see the lyrics printed in the **liner notes**.

Complete Box Set - The Smiling Words

This highly anticipated **box set** does not disappoint. Fans of this classic band will surely be pleased with the way the band's albums are presented. With this collection, the packaging is just as enjoyable as the music. All of the band's classic albums have been re-mastered and re-released with extended liner notes. The CDs are packaged in printed sleeves instead of jewel cases. The booklet includes previously unreleased photos of the band and interviews with producers. As an extra treat, fans can choose between CDs and **LPs**. This boxed set promises to be one of the most popular **collectibles** of the season.

Get ready!

- 1 Before you read the passage, talk about these questions.
 - 1 What are CD's packaged in?
 - 2 What usually comes included with a CD or LP?

Reading

- 2 Read the reviews. Then, choose the correct answers.
 - 1 What is the main idea of the reviews?
 - A design problems with a boxed set
 - **B** the style of a particular music industry designer
 - **C** the quality of the packaging for two releases
 - **D** information about how to create an album cover
 - **2** Which of the following is NOT included in the box set described?
 - A interviews with producers
 - B extended liner notes
 - C photos of the band
 - **D** jewel cases
 - 3 How can the record label improve Julianne Palau's next release?
 - A by including lyrics in the liner notes
 - **B** by re-mastering the songs
 - C by using a jewel case
 - **D** by choosing a bland album cover

Vocabulary

- 3 Read the sentences and choose the correct words.
 - **1** A(n) **record label/album cover** should be representative of the music on an album.
 - 2 A(n) jewel box/LP protects a CD from getting scratched or broken.
 - 3 Lyrics are often included in a CD's genre/booklet.

| 4 | Read the sentence pairs. | | | |
|---|-----------------------------|--|--|--|
| | Choose which word or phrase | | | |
| | best fits each blank | | | |

| 1 | CD | / I | P |
|---|----|-----|---|

- **A** A(n) _____ is intended to be played on a phonograph.
- **B** A(n) _____ is often packaged in a jewel box.

2 collectible / emblematic

- A good album cover is _____ of the music it represents.
- **B** A box set can be a(n)

3 genre / liner notes

- **A** The style or content of music tells its _____.
- **B** Information about a recording can be found in the

4 packaging / record label

- A All of the items that protect a CD are collectively known as its
- **B** A ______ oversees the recording of music albums.
- 5 Solution Listen and read the reviews again. What are some features of the box set?

Listening

- 6 Listen to a conversation between a musician and a designer. Mark the following statements as true (T) or false (F).
 - 1 __ The man did not like the album cover sketches.
 - 2 __ The woman does not want to make the band's name bigger.
 - 3 __ The musician does not want a sketch on the back cover.

7 So Listen again and complete the conversation.

| Designer: | Hey, have you had a chance to look 1 I left you? |
|-----------|---|
| Musician: | Oh yeah. They looked really good. |
| Designer: | Good. Which one 2best? |
| Musician: | Well, the first one was good, but I think it's a little too dark 3 |
| Designer: | Probably the third one would be better then. |
| Musician: | Yeah. I liked the third one a lot. Can you make the band's name bigger, though? |
| Designer: | I guess so. 4 to do a little rearranging to fit it all in. |
| Musician: | I think you can make it work. |
| Designer: | I'll work on that and send you an 5 |
| Musician: | Okay. Can you do some layouts for the 6 too? |

Speaking

8 With a partner, act out the roles below based on Task 7. Then, switch roles.

USE LANGUAGE SUCH AS:

They looked ... / If you don't mind ... / I'm looking forward to ...

Student A: You are a designer. Talk to Student B about:

- sketches you made for an album cover
- what changes need to be made to the sketches
- · what other things need to be designed

Student B: You are a musician. Talk to Student A about designs for your album cover.

Writing

9 Use the reviews and the conversation from Task 8 to write a review of an album's packaging. Include: a description of the album cover, materials included in the liner notes, and the type of packaging.



Glossary

recompose [V-T-U5] To **recompose** an image is to rearrange certain parts of an image while leaving other parts unaffected.

red eye [N-UNCOUNT-U5] Red eye is a photographic effect in which the pupils of photographic subjects appear red.

reflex mirror [N-COUNT-U3] A **reflex mirror** is a reflective part inside a camera that allows a photographer to look through the viewfinder and see what will be photographed.

relative [ADJ-U12] If something is **relative** to something else, it refers to the comparison or relationship of something with the other thing.

resize [V-T-U5] To resize an image is to make it larger or smaller.

retouch [V-T-U5] To retouch an image is to improve its appearance by adding, removing, or changing features.

Roman type [N-UNCOUNT-U7] Roman type is the regular version of a font or typeface that is not bold, thin, or italic.

Romanticism [N-UNCOUNT-U1] **Romanticism** is an art movement featuring art that emphasizes emotional responses, such as fear and awe.

row [N-COUNT-U11] A row is a section of a page that extends from left to right.

sans-serif [ADJ-U7] If a font is sans-serif, its letters have plain tips, without additional small lines.

scaling [N-UNCOUNT-U5] **Scaling** is the process of making something larger or smaller without changing the relationships between the different parts or dimensions.

script [N-UNCOUNT-U7] Script is writing in which letters of the same word are connected to each other.

SD card [N-COUNT-U3] An SD card is an electronic memory device that stores digital information, such as photographs.

search engine [N-COUNT-U9] A search engine is a computer program that is used to locate information on the Internet.

serif [ADJ-U7] If a font is serif, it has small lines at the tips of its characters.

set [V-T-U8] To set something is to put something in a particular position.

shadow [N-COUNT-U6] A **shadow** is a dark shape that appears where an object blocks the light, or an image that produces a similar appearance.

sharpen [V-T-U5] To sharpen an image is to make lines, edges, and details appear clearer or more defined.

shoot [V-T-U2] To **shoot** something is to take a picture of something with a camera.

shutter speed [N-UNCOUNT-U2] **Shutter speed** is the length of time that light enters a camera while a photograph is taken, and affects the way that changes in light or movement appear in the photograph.

sidebar [N-COUNT-U11] A sidebar is a block of text or other material that is set apart from the main body of the page.

software [N-UNCOUNT-U15] **Software** is a program that performs a particular function or series of functions on a computer.

spread [N-COUNT-U12] A **spread** is a layout that covers two or more pages, usually across two pages that face each other in a bound publication.

stamp [V-T-U5] To **stamp** something is to impress a pattern or mark on something.

stationery [N-UNCOUNT-U8] Stationery is supplies, such as ink and paper, that are used to produce written material.

straighten [V-T-U5] To **straighten** an image is to adjust it so that its edges are aligned with the edges of the larger page.

strikethrough [N-COUNT-U6] A strikethrough is a continuous, horizontal line through the center of something.

style sheet [N-COUNT-U14] A **style sheet** is a set of formatting instructions for text that ensures design consistency. It often includes features like font, kerning, and text color.

subscript [N-UNCOUNT-U6] **Subscript** is a setting or style in which a letter, number, or symbol is printed below and to the side of another, and is usually smaller.

superscript [N-UNCOUNT-U6] **Superscript** is a setting or style in which a letter, number, or symbol is printed above and to the side of another, and is usually smaller.



Art_& Design

Career Paths: Art and Design is a new educational resource for art and design professionals who want to improve their English communication in a work environment. Incorporating career-specific vocabulary and contexts, each unit offers step-by-step instruction that immerses students in the four key language components: reading, listening, speaking, and writing. Career Paths: Art and Design addresses topics including fundamentals of drawing, photography, digital editing, web design, and career options.

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